

Kagawaran ng Edukasyon

REHIYON V—BICOL TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA

February 6, 2024

DIVISION MEMORANDUM No. 40, s. 2024

DIVISION TRAINING-WORKSHOP ON SCHOOL PAPER PRODUCTION

To: Assistant Schools Division Superintendent Chief Education Supervisors CID and SGOD Personnel OSDS Unit Heads Public and Private School Heads All Others Concerned

- 1. Pursuant to Republic Act No. 7079, also known as the Campus Journalism Act of 1991, released through DepEd Order No. 94, s. 1992, this office announces the conduct of the **Division Training-Workshop on School Paper Production** with the theme, "Continuous Advancement and Upgrading Through School Paper Excellence" at Balatas Event Center, Naga City on February 20-23, 2024.
- 2. The activity aims to:
 - a. demonstrate understanding of journalism through skillful execution in various platforms (i.e., print, broadcast, online);
 - b. recognize the role of journalism in advocating for social consciousness and environmental awareness;
 - c. capacitate participants in school paper production; and
 - d. produce school paper
- 3. The expected participants to this activity are one (1) school paper adviser for English and one (1) school paper adviser for Filipino per school both in elementary and secondary. Participants are expected to bring copies of their previous school paper, laptops and extension wires. Working committee is enclosed for reference.
- 4. An online meeting of all officers of Division Association of Secondary School Paper Advisers (DASSPA) and Division Association of Elementary School Paper Advisers (DAESPA) and members of the working committees will be held on February 8, 2024, 3:00 P.M. via Google Meet in this link: https://meet.google.com/dky-npbf-xkp. Furthermore, Division Staff Orientation Workshop (DSOW) is scheduled on February 16, 2024, 2:30 P.M. at the Division Conference Hall.









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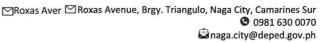
- 5. Transportation expenses shall be charged against local/school MOOE while food and other relative expenses are chargeable against Special Education Fund (SEF) subject to the usual accounting and auditing rules and regulation.
- 6. Immediate dissemination of this Memorandum is desired.

SUSAN S. COLLANO CESO V Schools Division Superintendent











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Enclosure 1 to DM No. 40, s. 2024

WORKING COMMITTEE

A. Executive Committee

Susan S. Collano CESO VI	Overall Chairman	
Fernando C. Macaraig, CESO VI	Assistant Overall Chairman	
Anna Liza F. Abuloc	Members	
Rudyard C. Balacano		
Josefina DLC. Solis		

B. Technical Working Committee

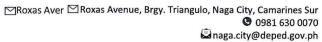
Merly C. De la Cruz	Chairman	
Bryan A. Cariaga	Co-Chairmen	
Mark Myron Joson		

Committee	Working Committee	Task	Outcome
Registration/ICT	Chair: France P. Peñano Members: Brenda A. Delos Santos Liezl C. Lazo Cherry Lyn P. Alvarez	a. To prepare the attendance sheets for every session/day b. To facilitate the arrival and registration of participants	Accomplished participants attendance sheets for every session/day
Documentation	Chair: Ariel De La Cruz Members: Karen C. Belchez Jessica S. Rivera Imee Bismonte	a. To prepare narrative and pictorial reports and submit them a week after the event b. To prepare the needed audio-visual presentation	Submitted narrative and pictorial reports
Venue/Hall Preparation and Restoration	Chair: Melody Morales Members: Odessa Genio Jane Queency S. Arabe	a. To prepare the venue for the event b. To restore the venue right away after the event	Prepared the venue for the event and restored the venue right away after the event











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Committee	Working Committee	Task	Outcome
Program &	Chair: Dawn Obligacion	a. To prepare and print	-Printed
Certificates	Members:	invitation/certificates	certificates for
	Bhissie Regonay	for the resource	the resource
	Shenna Ann Dy-Cok	speakers, committees,	speakers,
	Franny Abesa	facilitators, and	committees,
		participants	facilitators, and
	-	b. To design and print	participants
		tarpaulin and program	-Printed
			tarpaulin
Food &	Chair: Ester Reyes	To facilitate the	Distributed
Refreshments	Members:	distribution of food to	food to
	Jelyzer Carmela N. Ariola	participants	participants
	Rebecca B. Borromeo		
Emcees	Erwin L. Recto (Days 1 & 4)	To facilitate the flow of	Facilitated the
	France P. Peñano (Days 2 & 3)	the program	flow of the
	Joseph S. Avila (Closing	As Officer of the Day	program
	Program)		
Layouting	John David B. Laureles	To assist the SPAs on	Assisted the
Facilitators	(CSNHS)	layouting	SPAs on
	Trisha Mae T. Labor (CSNHS)		layouting
	Josef Rhian Funtanares		
	(NCSHS)		
	Ma. Lyka G. Cariño (CPNHS)		
	Ariel C. De La Cruz (CGES)		
Monitoring &	Maria Teresita R. Rentoy/	To monitor & evaluate	Signed
Evaluation	Nancy A. Morada	the conduct of the	evaluation
		activity & submit	report
		evaluation report	
Medics	Two medical officers	To monitor the wellness of	Logbook
		participants	







